

CSC Meeting Minutes
February 2018

Opening Prayer

Review of Previous Minutes:

- Edit Mrs. Nygai to "Nygai"
- Edit Luiu (to Ruiu)
- Edit Boogieathon: overriding total: \$467.90 spent on iPad covers

Treasurer's Report:

- No outstanding deposits here (this would be last week's milk/pizza, and outstanding milk from this month, usually \$500-\$600, profit \$600-\$700)
- Overall on food made just over \$1500 in profit
- Major fundraiser \$2702 in profit
- Milk \$1262
- Carried over from last year \$1400
- Food profit \$1559
- **\$6592.45** available to spend
- Milk profit belongs to the Grade 8s for graduation
- Anything we need for the Parent Council? (Eg. Tents, tables)
- Table in to look into where to spend at next meeting, that most suits the kids

Major Fundraiser - Thank you's

- Thanks to everyone for the success
- Parents dedicated their time and money
- Thank you's, a bit late on the boat
- LifeTouch, Mrs. Tatteri, Crockadoodle, or have we missed the boat here?
- Voted: Never too late to get a thank you
- Mrs. Hyde and Mrs. Schmidt to organize thank you's to go out (can add photographs from event)
- Need to decide on storing 20-25 boxes of Christmas items (Mrs. Hyde's home)
- Many items were purchased for the kids table, they were sold out in a day
- Decision to buy items as sales available for future event? Too early.
- Grade 8 idea: make the gold balls prayer balls to place on Christmas tree, put a strip of paper with prayer, tie on the ball, \$0.25-0.50/each for future event
- Consider buying items at Christmas Mingle
- Are we going to have the volunteers next year?
- Mrs. Hyde to store items to have as an option in September for December
- Place in first meeting
- Make time to minimize items and have Mrs. Hyde store the items in garage

Communion and Confirmation

- Students recently celebrated their confirmation
- Reconciliation happened last Thursday
- Communion coming April 22nd
- Parent council always provides gift item to children during school crowning
- What will the items be this year?
- Last few years: Grade 3s: St. Kateri Storybook with matching bookmark celebrated My First Holy Communion, Grade 7s: wooden bracelet with saint on each piece of the wood
- Other suggestions: big wooden rosary \$3-\$4/each, can look at something similar, usually go to Salvo's and they give us a nice discount
- Confirmation: 16-17 students?
- Communion: no exact number yet
- Budget is \$3/student, potentially can do \$4/person
- Stories wrapped around the saint bracelet, remind them of their faith, one fades out and one stays, that one is their guardian angel
- Nice to have the continuity (older siblings have them, share with community)
- Receive exact numbers from Mrs. D, make the purchase and little gift bags with it
- Parents encouraged to attend
- Volunteers to help this happen
- Idea to send out thank you to Salvo's Gifts after purchase discounts made

Upcoming Food Days

- Upcoming Taco Day in March, need to change the date
- Just had a wonderful pancake day celebration
- Sub day has happened
- Next food event March 6th Chili (Ms. Simpson eco-initiative fundraiser)
- Volunteers to help dish items out
- Taco Day to be moved due to Coding Carnival and people from the board attending (director of the board, superintendent)
- In the past, thank you luncheon to staff and council and parent volunteers who've given to the school in a community way
- Invite council and staff to take part, director, superintendent Luncheon and Coding Carnival
- Move Taco Day to a Friday after lent
- Mrs. Callea-Ruiu can move sub day to May, do pizza on the Friday
- April 13th Taco Day
- Andy's to be called to move sub day to a date in May
- Last year: grilled chicken meat with tomato, lettuce, cheese and ranch dressing (grilled chicken expensive), may wish to consider breaded chicken strips with lettuce, ranch, cheese, wrap or ground beef an option too; can do breaded chicken with lettuce, cheese and ranch (Fajita Friday)
- Potential Carol Pearce to help out, potential volunteer
- If not working directly with the kids, police check not necessary

Parent Involvement/Updates

- Have conversation with Terri to get the parents involved
- Originally sent out emails to parents to encourage involvement
- How to engage parents in a new way?
- St. Marks adds: I am able to volunteer section on forms (Yes No, I have a police check Yes No)
- (Eg. Bake Sale: I will donate. I will volunteer. I have a police check Y/N)
- Remind App for parents to get involved and stay connected
- Parent Volunteer Section on Remind App?
- Have to get parent permission
- Syner Voice to communicate with parents (sends phone message, text, email)
- Beginning of school year: communicate in piece of data their interest in contributing to the school
- Use B2B marketing best practices?
- Next Step: is there a way to reach out in a more global way to have more parents involved? Experiment with Syner Voice to use as reach out, not many subscribers to the website
- Moving out of hard copy of newsletter and into only digital copies and website updates
- April to target volunteers (Chili Day: Tuesday, March 6th), put out call to get volunteers
- Taco Day (April 13th), call out to volunteers
- Find new avenues to expand parent volunteers
- Put out reminders to get parent volunteers during large turnout events
- Look out for Syner Voice (can it be organized into sub-list? Or tagged? Can we contact people specifically on the system? For example: figuring out how to create pocket for just 'bus parents')

Report Cards

- Report cards went home 2-weeks ago
- Plenty of work between staff and principal to get the report cards out
- If teachers are doing their job, and student assessment going's home, should be no surprises in the report card
- Front page: comment on the kids learning skills, very specific comments (not just generalizations), want students to be independent, reflective thinkers, excellent collaborators, employable, responsible citizens, graduate with Catholic expectations we want the students to have
- Very thorough, personalized, greater insight into how the students are doing
- Positive feedback from parent council members

JML Uniform Suppliers

- Have to renegotiate contract for suppliers with uniforms
- Clause in contract after certain amount of time, then new contract begins
- December 9, 2014, a couple of years to review prior to contract running out, need to commit more than 1 year in advance

- Responsibility to look into the supplier
- Contract to officially end June 30th, 2021
- Prior to end of 2018 address any dissatisfaction and look at other suppliers, give JML uniforms written notice if we wish to look at other options
- Many parents look at purchasing through other suppliers anyhow (eg. Walmart, Old Navy, Justice)
- First meeting on next year's agenda (September 2018/February 2019 to address this and give written notice if no longer want to be part of it; 2 years to shop around/or back out if we choose to do so)

Upcoming/Other

- March break 10-18th
- March 23rd: Dress down day, purple
- Had spirit day, CLANC event, sports day
- March 27th: Luncheon Date
- Week of March 26-29: Grade 8s to do their candy raffle
- Thursday, March 29: Stations of the Cross (Intermediates, Parents can attend, 1pm-2pm)
- Tubing Outing Date: March 20th
- Easter Monday on April 2nd
- April 10th next CSC Meeting
- Calendar website: can it contain more details? (Snapshot overview of what's happening; is not user-friendly, can only do what the board allows)

Financial Overview/Future Spending Plan

- Boogiethon raised \$2800
- IPADS COVERS \$467.90 (center in every primary classroom,
- Basketball equipment and equipment carts \$812.99
- Sound equipment: \$107.33
- Sensory room for Special Needs and All Students: \$48.32
- Video cards: \$27.12
- CLANC license: \$112.34
- Best Buddies mentorships program: \$30.46
- iTunes cards for Apps: \$65.00
- Juice for Pancake Tuesday: \$8.64
- iPad case: \$13.58
- Whiteboard for student use: \$587.00
- Grand Total: \$2280.68 of \$2800 that has to be spent
- In April, talk about spending decisions for the next two months
- Can part of it be benchmarked for next year?
- How to buy stuff for grad? Give to Josie and have it come out of milk fund, can get cheques as needed

- Indoor recess items? Apps, card games, Spot It, Uno, Connect 4, Chess, Battleship, quick games to encourage indoor student play when needed

CLANC At A Glance

- Kids had a great time
- Students were organized workers
- Started the media arts program in the school
- Get them excited about using media arts in the school
- Encourage classes to continue generating content
- Need a reminder
- Mr. Ferretti's class making buttons
- Mrs. Callea-Ruiiu: remind student council and teachers to capture CLANC in action (CLANC Meeting planned with Mrs. Callea-Ruiiu, Ms. Simpson and Mr. and Mrs. Schmidt for Thursday, March 1st)
- Teacher write a note for where they are with their missions
- Have access to cameras through iPads
- Could use some of the school budget for media arts supplies: lighting, sandbags, extension cords, basic microphone (potentially \$500 expense)
- When videos fail its usually due to poor sound or lighting
- If you want to shape the environment lighting is very effective
- It's a liability to continue transporting lighting equipment from TPS studio to the school
- Can get the students more independent on the items if at the school

Media Arts Club Proposal

- Mr. Schmidt and Mrs. Schmidt proposing building Media Arts Club
- Potential video yearbook to capture the year (can get the clubs involved too)
- Student Rita very keen to do photography and cinematography
- Potential Media Arts/AV club
- Will put together proposal to understand this (Mr. Schmidt & Mrs. Schmidt)
- Need someone to lead the club/movement that is a staff member
- Mr. Schmidt/Mrs. Schmidt working alongside staff member to build this club?
- Mr. Schmidt/Mrs. Schmidt to create easy way to understand how to do this
- Get children involved in eco-initiative, school council, robotics, looking to keep bringing in as many students as possible
- Inclusive place to come to school and work and feel good about what students are doing
- Arts piece could be strengthened form a curriculum perspective
- Willing to commit some money to get students to become more engaged in their school
- In April, put it out to staff to see where their potential interest is
- Media Arts: opportunities to do music, arts, drama, video, ukulele (already have ukuleles available)
- Mr. Schmidt & Mrs. Schmidt to provide framework, answers to the questions, understand process of Pre-Production, Production, and Post-Production

- Create itemized list to be able to move forward (Roles & Responsibilities, Framework, Tools Suggested)
- Ability to create environments: eg. Green screen, ability to be creative, shelf/storage with lock, dolly to move media arts items safely and easily
- Start from beginning of year onwards
- Grade 8 Slideshow is basic, students wanting to input videos, this is an ability to upgrade that media experience
- Ability to branch this into secondary school (meet like-minded students passionate about media arts and connect them to the community)
- Future Goal to influence the city

Closing Prayer